



## Community Foundation of Mississauga 2022 Grant Report

The Community Foundation of Mississauga was pleased to present your organization with a grant. As we require a report or interim report, on the use of your grant, please use this form and submit your report by **January 27, 2023**. The purpose of this report is to help the Foundation better understand the challenges and opportunities experienced by grant recipients and to demonstrate our sector's accountability commitment to donors. Your responses will provide the Foundation with valuable learning and we encourage your open feedback through this report.

This form is the easiest way to ensure that you provide us all of the required information needed. If you are having any issues with this form, please contact us. If available, please send any media used (including social media links, newsletters, photos) of the program/project that we funded which can be used publicly. Please make sure you have permissions to share photos with us. Sharing your stories about how your efforts impact our community, allows us to share them with others and demonstrate our work together in Mississauga.

In order to complete this form, please type your answers in the fields and then email your completed report along with any attachments to [grants@CFofM.org](mailto:grants@CFofM.org).

**Please send your completed report (or interim report) on or before January 27, 2023 at 5 pm.**

### Organization Contact Information

Organization Name:

Address:

Phone:

Fax:

Contact Person:

Phone:

Position:

Email:

Sponsor (partner) Organization (if applicable):

Registered Charitable Number:

Name of Project:

Total cost of the project:

Amount received from the Community Foundation of Mississauga:

Contact information for a senior representative of the organization who has reviewed and approves of the content contained in this report:

Name and Position:

Organization (if different than above):

Phone:

Email:

Project Outcomes
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Please describe your project including the following (please only use the visible portion of the field to answer the question):

- a. How did you utilize the grant?
- b. What impact do you feel your grant had in your community? Who was affected, and how they were impacted? Where possible, please provide statistical, anecdotal evidence of impact and any photos that support your project outcomes.
- c. Did your grant leverage any additional monetary, volunteer or in kind support from the community? If yes, please describe briefly.

- d. Would you undertake this project again? Is there anything you would do differently as a result of any unexpected learnings during the grant implementation?
- e. How did you recognize the Foundation publicly? Please attach a copy of print and social media links used to recognize the foundation. Please state the date(s) of the posts.

- f. If your program has been ongoing for some time, tell us a story about its long term impact or outcomes? If your program is new, tell us about what you have learned about the long term impacts or outcomes in its first or first few years?

## Financial Reporting

Please provide a financial report of all funds used in the project received from the foundation. Please use the following table to assist you. .

## Project Financial Report

Item	Budget	Actual	Difference	Notes
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
TOTAL Expenses	Budget	Actual	Difference	
	\$	\$	\$	

Please email your completed report, together with any image files, **on or before** the due date to: [grants@CFofM.org](mailto:grants@CFofM.org)